Internship Student Learning Agreement
Marketing 4880

A. I understand my receipt of academic credit for the Marketing Internship Program is based on my ability to document university-level learning in a workplace through the 14 weekly assignments.

B. I will fax, e-mail, or deliver my assignments to my internship counselor weekly, on a day agreed upon with my counselor. (I’ll check periodically with my counselor to verify that my assignments are being received.)

C. Submitted assignments will be correctly spelled, with good grammar and organization.

D. My counselor must approve in advance any late assignments or syllabus changes.

E. I will keep dated hard copies of all assignments and understand that it is my responsibility to keep them until my credit shows up on the University of Utah academic records.

F. I must satisfactorily complete all assignments and meetings by the completion date. They must meet final approval of my Career Services counselor and the Marketing faculty advisor in order to receive credit. Credit is not assured just because I register for this class.

G. I will not receive (nor will I register for) credit for this internship from other sources (e.g., other academic programs) for this same work.

H. I understand that Marketing 4880 is a three-credit elective class with a letter grade to be given by the faculty advisor.

I. I will give honest representation of the work I am doing and will abide by the University of Utah “Code of Student Rights and Responsibilities” in conducting myself on this internship. I understand I represent the University of Utah in my workplace and my behavior may affect future students with this employer.

Agreed due date for completion of my internship: _____/_____/_____

____________________________________
Student Signature and Date

____________________________________
Career Services Counselor Signature and Date