# MSIS CORE WAIVER AND COURSE SUBSTITUTION FORM

**Directions:**
- Please return the form to the Program Academic Advisor.
- Submit one form for each approval or substitution requested.
- Submission of form does not guarantee approval.

<table>
<thead>
<tr>
<th>STUDENT NAME</th>
<th>ID#</th>
<th>TERM</th>
<th>DATE</th>
</tr>
</thead>
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**STUDENT IS REQUESTING (check one):**
- [ ] CORE COURSE WAIVER
- [ ] ELECTIVE SUBSTITUTION

**COURSE NUMBER & TITLE:**

**JUSTIFICATION to be completed by student**
- For a waiver request, please explain how you have previously gained the knowledge covered in this class (previous coursework and/or experience). Attach any relevant syllabi or other documentation.
- For an elective substitution request, please explain how this course will contribute toward your career goals and its relevance to your MSIS degree.

<table>
<thead>
<tr>
<th>Program Director</th>
<th>Signature &amp; Date</th>
<th>Approved</th>
<th>Denied</th>
</tr>
</thead>
</table>